

CITY OF HOPE
BOARD OF DIRECTORS MEETING
TUESDAY, JUNE 15, 2021 7 PM.
CITY HALL BOARD ROOM

- ITEM 1: CALL TO ORDER
- ITEM 2: INVOCATION
- ITEM 3: PLEDGE OF ALLEGIANCE
- ITEM 4: REVIEW MINUTES OF JUNE 1ST AND JUNE 9TH MEETINGS
- ITEM 5: CONSIDER 2ND DRAFT: SPEED BUMPS/TRAFFIC CALMING POLICY
- ITEM 6: CONSIDER POLICY ON FEES AND CHARGES
- ITEM 7: CITY MANAGER'S REPORT
- ITEM 8: CITIZENS REQUEST

CITY OF HOPE
BOARD OF DIRECTORS MEETING
TUESDAY, JUNE 1, 2021 7 PM
FAIR PARK COMMUNITY CENTER
(IN PERSON AND VIRTUAL)

The City of Hope Board of Directors met at 7:00 PM, June 1, 2021 with the following present:

Catherine Cook, City Manager
Wm. Randal Wright, City Attorney
NaTashia Rileydavis, City Clerk

Directors:

Don Still, Mayor
Kiffinea Talley, Vice-Mayor
Mark Ross
Steve Montgomery
Reginald Easter
Dr. Trevor Coffee
Dr. Linda Clark

Don Still called the meeting to order. Linda Clark opened the meeting with prayer, and Mark Ross led the Pledge of Allegiance. Mayor Still asked the Board to review the minutes from May 18, 2021. Reginald Easter made a motion to accept the minutes as written, seconded by Trevor Coffee. All present voted "Aye." Motion carried.

The Board considered a request from Rainbow of Challenges for closure of streets during ROC's ROCTober Fest. The request was to close South Elm (from W. 2nd to W. Division St), West Division Street (from Elm to Main St), and South Main Street (from W. 2nd Street to Division Street). ROCTober Fest will include a children's carnival, vendor booths, chili cook-off, 5K Run, car show, family movie and concessions. ROC will provide set up and clean up services for the event but request that the city provide barriers for street closures. Mayor Still asked if ROC had spoken with any of the merchants located

on those streets. Catherine Cook stated that she was unsure, but she would ask ROC to talk to Merchants if that's the direction of the Board. The Board gave Cook directions to speak with Jennifer Block from ROC and table the discussion until next meeting.

Catherine Cook presented the Board with a speed bumps/traffic calming devices draft policy. The draft policy listed a 4-step process including a written request for speed bumps and a 1-week traffic study including traffic count/speed and 3-5 years of accident and ticket data. Cook also stated that it is recommended that speed bumps only be considered on streets functionally classed as residential streets since speed bumps aren't suitable for collector or arterials streets due to the traffic volume and use from emergency services. Cook also stated that the Board may want to consider a public notice or public hearing. City Attorney, Randal Wright stated since speed bumps do restrict the use of the street, it is in his opinion that a standard public hearing should be held. Cook suggested some ideas for public notices, like social media posting and signage to inform citizens of an action consideration. Trevor Coffee suggested adding the public hearing information to the signage. The Board decided to table the discussion until the next meeting.

The Board considered bids for trash bags, opened on May 20, 2021. The following bids were received: Houston Poly \$41,100, Central Poly \$45,000 and Unipak \$58,000. Staff recommended that the bid be awarded to Houston Poly. Mark Ross made a motion to accept the low bid of \$41,000 from Houston Poly, seconded by Steve Montgomery. All present voted "Aye." Motion carried.

Under City Manager's report, Catherine Cook stated that the rain has disrupted the mowing at the cemetery. Cook updated the Board on the new fall surface at park. She also stated that after some last-minute repairs, the pool is currently open and doing good. She stated that lifeguards have been hired and the pool passed the Health Department inspection. She stated that although the pool passed county's inspection, the pipes are not in good condition. She stated that the pool was 70 years old and that she believes that the pipes condition may have been caused by lightning. She stated that the City plans to keep the pool open until the Watermelon Festival. Cook also thanked everyone for their efforts to get the pool repaired. Cook stated that she was working on the list of City facilities and rental amount and will bring it to the Board at the next meeting. Mark Ross stated that the Lions Club was enjoying the concrete slab

and would be making a proposal for a roof soon. Don Still asked the Board to consider moving the meetings back to City Hall. Kiffinea Talley voiced her concerns, concerning mask requirements for non-vaccinated individuals. The Board decided to revisit the discussion at the next meeting.

Meeting adjourned at 7:39 PM.

CITY OF HOPE
BOARD OF DIRECTORS MEETING
TUESDAY, JUNE 9, 2021 1 PM
FAIR PARK COMMUNITY CENTER
(IN PERSON AND VIRTUAL)

The City of Hope Board of Directors met at 1:00 PM, June 9, 2021 with the following present:

Catherine Cook, City Manager
Wm. Randal Wright, City Attorney
NaTashia Rileydavis, City Clerk

Directors:

Don Still, Mayor
Kiffinea Talley, Vice-Mayor
Mark Ross
Steve Montgomery
Reginald Easter - absent
Dr. Trevor Coffee
Dr. Linda Clark

Don Still called the meeting to order. Linda Clark opened the meeting with prayer, and Don Still led the Pledge of Allegiance.

The Board considered two requests from Hope/Hempstead County Chamber of Commerce, in association with the Hope Watermelon Festival. Ms. Moore stated that the Chamber of Commerce would like to host a Water Festival Parade on Monday, July 26 at 6:30 p.m. She stated that the parade would take the same route as the Christmas parade and would be an annual event. Mark Ross made a motion to approve the Chambers of Commerce's request to host the annual Hope Watermelon Festival parade, seconded by Kiffinea Talley. All present voted "Aye." Motion carried.

Ms. Moore stated the Chamber of Commerce would like to host the Watermelon Olympics on Thursday, July 29 at the HUB. She stated that since 2017, the Olympics has been held at the park during the festival. She stated that the event had to be held at an earlier time so that it wouldn't run into concert time. She proposed hosting the event the Thursday before Watermelon Festival, at 5:30 pm at the HUB. Kiffinea Talley asked if the event would be considering any Covid restrictions. Ms. Moore stated that it would be an outside event and that the activities are socially distanced. The Board suggested hosting the Olympics the Thursday of the festival.

Meeting adjourned at 1:15 PM.

ITEM 5: CONSIDER 2ND DRAFT: SPEED BUMPS/TRAFFIC CALMING POLICY

We have revised the policy as follows based upon the comments that we received from the Board.

DRAFT POLICY
SPEED BUMPS/TRAFFIC CALMING DEVICES

1. Written request made to City Manager's office to be presented to the Board of Directors. The request needs to identify the proposed location of the speed bump and a reason for the speed bump.
2. It is recommended that a traffic study of a least 1-week duration be completed to include traffic count/speed of vehicles as well as any accident or ticket data from the location.
3. City of Hope staff will prepare a report with the resulting information from the traffic study. The report will include emergency services concerns. The report will be submitted to the City Board once completed for their consideration.
4. If the Board wishes to consider the request, a public hearing will be scheduled for the following meeting. A sign will be posted at the location informing residents of the proposal for a speed bump and the date of the public hearing. It will also be posted on the City of Hope website and City of Hope Facebook page.

A request for a speed bump has been made for this location.

A public hearing will be held at the City Board meeting on

_____ to consider this request.

5. The City Board makes a final decision regarding placement of a speed bump/traffic calming device.

ITEM 5: CONSIDER POLICY ON FEES AND CHARGES

The Board has been provided with information about fees and charges for Park facilities. Those are listed below. As a general rule, the charge is ½ price for non-profits, and full price for all others. **One suggestion that staff offers is that a 2-hour rate for the community centers for 6-8 p.m. or 7-9 p.m. be developed. Suggestion would be \$ 25 for two hours for all groups.**

We do not charge for City events such as summer recreation programs, food distributions, water fair, or other events sponsored/partnered by the City. We do not charge for public events such as elections, etc. Under our agreement with the Fair, we do not charge for usage during county or district fairs. We also do not charge for the longstanding arrangement between Hope-Hempstead County Chamber of Commerce for usage during the Hope Watermelon Festival.

City of Hope Building Rental Rates

All buildings are rented at a full-day price.

Coliseum:

Hours 8:00 am- 10:00 pm. Tables and Chairs to accommodate 200 people

\$200 per day + \$250 refundable damage deposit

Non-Profit Fee: \$100 per day + refundable damage deposit

If events run past 8:00 pm a payment for security is required and renter must vacate property by midnight. Security is an off-duty officer from the Hope Police Department. Security Fee is \$130.

Arena Rental:

\$250 per day

Fair Park and Northside Community Center

Hours 8:00 am- 10:00 pm. Tables and Chairs to accommodate 100 people.

\$100 per day + \$100 refundable damage deposit

Non- Profit Fee: \$50 per day + refundable damage deposit

Log Hut

Hours 8:00 am – 10:00 pm

Tables and Chairs to accommodate 30 people

\$75 per day + \$100 refundable damage deposit

Non-Profit: no rate set

HUB Rental:

½ Day Rental: \$25, Full Day Rental: \$50

Pavilion and Outdoor Stage Rentals:

\$2 per day

Set Up Fee for Buildings Completed by Park Staff:

Community Centers: \$25

Coliseum: \$50

City of Hope Pool Rates:

Daily- \$3 under 18 years old

 \$5 18+ years old

\$45 for Single Season Pass

\$65 for Couple Pass

\$75 for Family Pass

Pool Party Rates:

\$100 for 2 hours (minimum)

\$50 for each additional hour

Parties on Saturday after 9:00 pm is an additional \$100 for off duty officer security

Party Times:

Weekday 7:00 pm- 9:00 pm

Friday Night is Family Night 7:00 pm- 9:00 pm

Saturday Parties 6:00 pm – 11:00 pm (9:00 pm – 11:00 pm must have security)

Sunday Parties between the hours of 1:00 pm- 6:00 pm

Pool Hours:

Monday- Saturday 12:00 pm – 5:00 pm

Swim team practices week days 5:00 pm – 6:00 pm

Lifeguards:

4 lifeguards daily on a rotation

2 lifeguards scheduled per party

Paid minimum wage at \$11 per hour.

AGENDA INFORMATION

FOR BOARD MEETING 6/15/2021

ITEM 7: CITY MANAGER'S REPORT

1. Update on City projects

